



General Services & Logistics Division
76 Motijheel C/A, Dhaka – 1000

Tender Schedule for Furniture & Fixture

In order to deliver and installation of Furniture & Fixture for Bank's upcoming 06 Branches/ Sub-Branches & Head Office, Dhaka tender in sealed cover are hereby invited from reputed and bonafide interior decoration firms as per following terms and conditions:

Sl. No.	Terms and Conditions
01	Schedule of the works will be available at General Services & Logistics Division, Head Office, (9 th Floor), 76 Motijheel C/A, Dhaka -1000 during office hour upon payment of Tk. 1,000.00 (Taka One Thousand) only (non-refundable) in the form of payment order favoring "Citizens Bank PLC." from July 14, 2024 to July 18, 2024 at 11:30 am.
02	Schedule is to be submitted in sealed cover as mentioned schedule.
03	Tender Method: Single Stage Tendering Method (One -envelope system, i.e. the financial and technical components of a bid are combined in one single document.
04	<u>Eligibility of Tender:</u> <ul style="list-style-type: none">• The bidder must have 03 (Three) years similar work experience in the Banking sector/Multinational Organization/Corporate Sector.• The bidder must have experience of min 03 (Three) nos. similar work in the last year.• Total completed similar work volume should not be less than Tk. 50.00 Lac (Fifty Lac) in the last year.• The bidder must have Site Engineer (Diploma in Civil Engg. & min 03 yrs experience in similar work) and Site Supervisor (HSC & min 02 yrs experience in similar work).• The bidder must have skilled work force/set-up as regard to deliver furniture & different interior decoration works for smooth functioning.
05	The quoted price of each item should be justified and there should not be a large variation compared to current market price.
06	The Bank reserves the right to accept or reject any or all tenders without any reason what so ever and not bound to accept the lowest tender.

*Terms & Conditions Apply

Head of General Services & Logistics Division